

Messages of Faith Ministry



Chaplaincy Academy of Religious Education & Training Curriculum

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"you know that I love you." Jesus said, "Feed my sheep" John 21:17

Chaplaincynevada.org

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THIS TRAINING BOOKLET BELONGS TO:

NAME _____



RELIGIOUS EDUCATION & TRAINING CURRICULUM

Introduction

Chaplaincy Nevada training is biblically based, which emphasizes Christ as the central figure and paradigm for all Christianity. Chaplains Certification and Academy studies and materials are endorsed after satisfying its specific education and training objectives outlined by the authority of Messages of Faith Ministry, E.D. and governing Chaplains body, of religious trainers. Chaplain Academy Body of Members must be Professionals in Education, Training, Pastors, Assoc. Pastors, Elders, Sr. Chaplains, and Licensed Psych./Counseling.

Preamble: Chaplaincy is grounded in initiating, developing, discipling, and bringing an appropriate amount of education and training under Messages of Faith Ministry, and its Chaplaincy Nevada division through the Academy and Basic Religious Studies. This includes Religious Studies and further education, Professional trained Overseer's, Teamwork and Collaboration, Ethical Practice which guides decision making and professional behavior, Confidentiality which respects the privacy of chaplains personal and educational information.

Religious Education Curriculum has been described at each phase level: 1, 2, and 3.

The intent of this curriculum is to identify core religious education and training concepts for each level and to articulate the information in easy language.

The structure of these phases is based on the triune God (God the Father, God the Son and God the Holy Spirit) and the purpose driven life for those that are called to serve as chaplains.

1. We believe that there are five steps that are followed to have and encounter with God, like Isaiah did in *Isaiah6:5-8*:
2. Be convicted of sin.
3. Repentance of sin.
4. Being cleansed by God.
5. Being called by God.
6. Respond to God's call to feed His sheep.

It is our hope that this Grade Specific Religious Education Curriculum provides concise descriptors that identify what is to be learned and lived as we share the treasure of our faith with the children of God, on a life-long journey of being disciples for Christ.

STATEMENT OF FAITH

1. We believe the Bible to be the inspired, the only infallible, authoritative Word of God.
 2. We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit.
 3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
 4. We believe that for the salvation of lost and sinful people, regeneration by the Holy Spirit is absolutely essential.
 5. We believe in the present ministry of the Holy Spirit by who's indwelling the Christian is enabled to live a godly life.
 6. We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.
 7. We believe in the spiritual unity of believers in our Lord Jesus Christ.
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CURRICULUM OVERVIEW AND PROMOTION REQUIREMENTS

Cost: There are no incurred costs for any level of training, upon validation.

Chaplain members and students pay for their own merchandise, i.e. uniform polo, ID, pins, etc.

Class Location: Metro Plex Complex Bldg. A

Course/Class: Training is conducted January through December.

Transcripts: Your Transcripts are in Excel format and filed within the Administration Dept. database.

Certificates: Are presented upon Graduations.

Specialty classes/partnered trainings may be the exception to the rule.

Academy Email: register.chaplain@gmail.com: Use this Email to Submit and request academy documents.

Requirement to be a Lay Chaplain Level 100 – Basic Chaplaincy

- 24 hour certificate program.
- Must complete and online application and submit it at least two weeks prior to the start of class.
- Must pass the Basic Chaplaincy course/exam.
- Students receive a MOFM Lay Certificate upon completion of this course.

Requirement to be an Ordained Chaplain Level 200 – Chaplain Ordination

- 36 total hour training Basic/Ordination program.
- Must be called by God.
- Must pass Basic chaplaincy course Level 100.
- Must review the Ministry Protocol for Chaplains
- Must submit a Letter of Recommendation from a Pastor or a religious leader of the church.

Requirement to be a Senior Chaplain Level 300 – Chaplains Academy

- 12 to 24 month Academy religious training program.
- Must complete Level 100 and Level 200 courses and Level 300.
- Must volunteer a minimum of 8 hours of Chaplain/church/community volunteer work.
- Must submit a Graduation request and essay prior to SR Chaplain Graduation (held twice a year).
- Students receive a Ministry Senior Chaplain Graduate certificate upon completion of Levels 100, 200, 300 and submission of a 2,000-word autobiography on, “Your Journey of Faith”.

Requirement to Attend Non-Academy Classes Level 400 – Specialty Courses

- Must be a Messages of Faith Ministry Chaplain (lay/ordained).

Requirement for Seminary Professional Certificate Graduate Level 500 – Seminary

Must complete all required classes. Must complete 2500 Word Essay “My Philosophy & Christian Faith”

Requirements for Board Certified Chaplain Graduate Level 600--

- ▶
- ▶ 4. Must complete a 2500 word essay on Servantly, Fulfilling Jesus.

Professional Certificate Training Programs: 4

1. ▶ Academy
2. ▶ CPT
3. ▶ Task-Force
4. ▶ Seminary

ENDORISING BODY

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MOFAM Founder & Chaplaincy Executive Director: BCChaplain Victorya Campe: Victorya is an ordained chaplain and NV State licensed Minister. Victorya has worked in education and training since 1995, programs co-sponsored with CCSN Continuing Education and from 97 with UNLV division of EO. She worked with CCSN Customized training on Welfare to Work programs, and co-sponsored program from 96-97. She developed and created a co-sponsored professional program of education and training with NAFD, UNLV, & CCSN since 1995, and currently continues developing training syllabus', proposals, objectives, materials, catalog descriptions...etc. She created and developed the Chaplaincy Nevada training and education academy with descriptions, syllabus', objectives, materials, etc. as well as with AB team effort and instructors, from 2007-current. She is a Christian published author.

Academy Director of Training: BCChaplain LaQuieta Cooks:

LaQuieta is an ordained Chaplain and NV State licensed Minister. She is an Academy SR Chaplain Graduate of religious studies, a CPT Graduate and CPT instructor. She is an instructor for Biblical Studies OT, World Religions, and CPT Theology. LaQuieta serves a member of the Conduct Review Committee. Chaplain LaQuieta has a Theology bachelor's degree from the Minnesota School of Theology She is a Graduate of Sonship School of The First Born through Destiny Christian Center. She also serves as a Pastor of Unity Christian Center Ministry, in the Service of Preaching, Teaching, Altar Worker and Discipleship. She is a CCDC-METRO Program Volunteer for the Juvenile Section/Unit, and a Charisma special events coordinator. Chaplain LaQuieta Cooks is the wife of an LVMPD Officer, a mother, grandmother, and minister of the gospel.

Chaplaincy Administrative Director: BCChaplain Barry Mainardi:

Barry is the Chaplaincy Director of Administration and was the Academy of Chaplaincy 1st graduate to earn his Sr. Chaplain title. He spent 2 years in Chaplains Academy Graduate in religious studies 2013. Barry has a minor in Theology and Philosophy from the University of Dayton. Chaplain Barry works one on one with all Chaplains through his senior administration duties, keeping all files confidential, maintaining Chaplain's training and volunteer work transcripts. Among his other duties he is the Chaplains Advisory Board Chair and performs tasks of maintaining classroom activity and registrants.

Academy Director of Training Consult: BCChaplain Michael Thrower: Michael is an ordained Chaplain, and a Licensed Minister with the State of Nevada. Michael serves as a consultant for the Chaplains Advisory Board, in which he has previously chaired. His religious courses of study include Academy of Religious studies, SR Chaplain, CPT graduate. His instructor roles are: Chaplaincy Instructional Trainer for "Train the Trainer", Chaplaincy Academy courses on Discipleship, Apologetics, Apprenticeship, and CPT-Pastoral Care. He is a 2013 Graduate from the School of Evangelism at Second Baptist Church-LV where he has served on multiple ministries, Casa Grande Prison Bible Studies Teacher. He founded Community Connect, Inc., a charitable 501(c) 3 mentoring organization. He is a Purchasing Supervisor for the Clark County School District. Michael serves as the lead for the CCSD (Clark County School District) Police Chaplain program, and he is the Coordinator for Adopt-A-Cop Nevada.

Chaplaincy AB Member CPT Graduate Della Frank: Della is a graduate from Christ for the Nations (CFNI) Bible Institute with an Associate of Practical Theology degree. Her undergraduate studies earned her a Bachelor of Arts in Secondary Education in World Languages - Spanish, and a minor in Physical Education from the University of Nevada, Las Vegas. Della earned a Master of Education degree in Advanced Teaching and Leadership with an emphasis in Administration from Sierra Nevada College and she has additional Nevada endorsements in English Language Acquisition and Development as well as in Technological Innovations from Southern Utah University. Della Frank is a commissioned worker by the International Network of Commissioned Workers for the International Church of Las Vegas (ICLV). An ordained Chaplain for Messages of Faith Ministry (MOFAM) and a 2021 CPT Graduate. Della will be teaching Skills for Chaplains in 2022. She is the Chair of the Mayors Faith Initiative Education Working Group.

STANDARD CLASSROOM/REGISTRATION POLICIES

All Training is conducted under Academy

- ▶ To register for any and all classes/programs you must follow the classroom and registration policies.
1. Must attend all required sessions per class to complete, unless provided with an approved notice, or assignment make-up.
 2. Must attend sessions on time and in a timely manner (15 minutes prior to session). Students arriving more than 1 hour late for class will be required to retake that session. If you're going to run late contact your instructor prior to class.
 3. Must follow standard code of conduct for chaplains: *See website: chaplaincynevada.org/Advisory-Board.*
 4. Must provide updated contact information if there is a change.
 5. Must properly sign up for sessions with Registration by replying back to each registration email. Walk-ins are not accepted for particular sessions unless you receive prior validation by the Academy.
 6. Must return seats and chairs to their proper location at the end of each session/class and throw away your trash.
 7. Due to allergies and sensitivity to smells by other students and instructors, excessive perfumes and essential oils are not allowed in class. During times of Cvd-19 follow cdc guidelines. Please stay home if sick.
 8. Must provide a 250-word essay on an approved topic by class instructor, if you miss a required session/class. Missed classes/assignments you must use standard format for essay (Title, Intro, Body, Conclusion) and it must be typed. Each class allows a specific number of missed classes due to employment/illness/out of town. Please contact your instructor.
 9. Habitual class cancelation may lead to grounds for suspension of class registration. Do not continually register for classes and drop/ or be recorded as a no-show. You will be notified after 3 classes of no-show. Contact registration if you must drop a class prior to the start date and not after materials are sent out. Materials are provided to those who are expected to attend and complete training.
 10. You must register for classes with the registration dept. and not instructors. Instructors may not drop students from class after they have registered, only registration may legitimately drop students from the class.
 11. It is the responsibility of each student to come prepared for each class. For students who suffer from disabilities please inform your instructor of your disability, and to receive proper accommodation to be made for your comfort.
 12. You must dress appropriately in the classroom. No "shorts", knee/ankle length is a must.
 13. Reminder: The training facility is within LVMPD Headquarters. Respect, courtesy, and room cleanliness is important in the partnership of MOFM and LVMPD. The training rooms are not a church, and therefore training courses are conducted in the premise of an educational academy. Praying in and praying out is under the authority of the instructor for each class, do not interrupt the classes for personal prayer time of one another. The area of the lobby is under the guidance of law enforcement please keep it clean and quiet as many are working within their offices on weekdays and weekends.
 14. Do not interrupt classes for personal purposes. Classes are not to be conducted for personal therapy sessions. Questions that do not pertain to the subject matter please see your instructor after class. Please do not take up your fellow chaplains learning time to debate, argue, or go off track of the subject matter.
 15. Request for transcripts is only accepted by email or in writing. Transcript requests are through the Administration dept. and not Academy. You may contact your Admin Team member to request a transcript.

100- Basic Chaplaincy Completion: 100/200 Log Sheet

• BASIC Chaplaincy Phase 1

- Ministry
- Prayer Warriors
- The Role of Chaplaincy & Chaplains
- What Is Chaplaincy
- What Is A Chaplain
- Emergency/Non-Emergency Roles
- Basic of Counseling
- Ministering in a Work Facility
- Holy Trinity
- Interfaith/World Religions
- Discipleship
- Forgiveness
- Exam

I have Complete Basic Chaplaincy Yes No

200- Ordination Training Phase II

- What Is Ordination
- Why Ordination
- Consecration
- Ordination Responsibilities
- Power & Authority of God's Word
- Repentance
- Faith in God
- Great Commission
- Application

I have Completed Ordination Training Yes No

• ORDINATION Anointing Phase III

- Ceremony

I have Completed Ordination Yes No

Date _____

LEVEL 300: ACADEMY PROFESSIONAL CERTIFICATE: Log Sheet

Academy SR Graduate Required Classes.

• Core curriculum study is the Academy's series of necessary classes that all Chaplains are required to complete before they can earn their SR Chaplain Certification and participate in the Senior Chaplain Graduation Ceremony.

- **Apprenticeship-Sermons, Bible Studies, Prayer Warriors: Sessions 6**

Completed: Yes No Date: _____

- **Apologetics Defending the Faith 101: Sessions 10**

Completed: Yes No Date: _____

- **Services Course: Baptisms, Communion, Weddings, Funerals: Sessions 2**

Completed: Yes No Date: _____

- **The Bible: Pt. 1: Biblical Studies: Sessions 2**

Completed: Yes No Date: _____

- **The Bible: Pt. 2: Bible Foundation: Sessions 2**

Completed: Yes No Date: _____

- **Book of Revelation: Sessions: 4**

Completed: Yes No Date: _____

- **Levels of Heaven & Hell: Sessions 2**

Completed: Yes No Date: _____

- **Hermeneutics: It Is Written: Sessions 2**

Completed: Yes No Date: _____

- **The Spiritual Realm: Gifts & Warfare: Sessions 2**

Completed: Yes No Date: _____

- **Clergy Training: Sessions 4 (CPT Pt 1)**

Completed: Yes No Date: _____

- **Leadership Vision-Ministry: Sessions 1**

Completed: Yes No Date: _____

Academy Completed: Yes No Date: _____

LEVEL 400: ACADEMY ELECTIVE Training: Log Sheet

Elective Academy Classes: A variety of classes which may be offered periodically, which are not specifically required to graduate as a SR Chaplain, but rather for continued training.

- **Daughters of God: Sessions 2**

Completed: Yes No Date: _____

- **The Writers Class: Sessions 4**

Completed: Yes No Date: _____

- **Grant Writing: Sessions 1**

Completed: Yes No Date: _____

- **Grant Writing Advanced: Sessions 1**

Completed: Yes No Date: _____

- **Skills 1 & 2**

Completed: Yes No Date: _____

Completed: Yes No Date: _____

- **Spiritual Recovery: Sessions 1**

Completed: Yes No Date: _____

- **Relationships: Sessions 1**

Completed: Yes No Date: _____

- **Psalms & Proverbs**

Completed: Yes No Date: _____

- **Grow Your Own Ministry**

Completed: Yes No Date: _____

LEVEL 500 SEMINARY BASIC PROFESSIONAL CERTIFICATE

Homiletics-Apprenticeship: The art of preaching, writing, and delivering sermons. (Included in SR & BCC grad requirements)

Completed: Yes No Date: _____

Bible Studies-Biblical Foundation: Understanding the essentials of the Bible and its foundation. (Included in SR & BCC grad requirements)

Completed: Yes No Date: _____

Apologetics: The essentials of the Christian Faith. (Included in SR & BCC grad requirements)

Completed: Yes No Date: _____

Heaven & Hell: The understanding of the different levels Heaven and the levels of Hell. (Included in SR & BCC grad requirements)

Completed: Yes No Date: _____

Revelation: Discover and learn about the book and mysteries of Revelation. (Included in SR & BCC grad requirements)

Completed: Yes No Date: _____

Hermeneutics: The science and art of Biblical interpretation and examination. (Included in SR & BCC grad requirements)

Completed: Yes No Date: _____

Spiritual Realm: The Gifts & The Warfare. (Included in SR & BCC grad requirements)

Completed: Yes No Date: _____

Philosophy & Church History: Study the history of world philosophy, Christian philosophy, and church history. (Included in Seminary grad requirements)

Completed: Yes No Date: _____

Holy Trinity: The Trinity Doctrine of the One God who eternally exists as three distinct Persons. (Included in Seminary grad requirements)

Completed: Yes No Date: _____

Eschatology: The study of what Scripture teaches about the end times. (Included in Seminary grad requirements)

Completed: Yes No Date: _____

Theology & Ministry (Included in CPT grad requirements)

Completed: Yes No Date: _____

Pastoral Care (Included in CPT grad requirements) CPT)

Completed: Yes No Date: _____

SEMINARY Completion: Yes No Date: _____

CLINICAL PASTORAL PROFESSIONAL CERTIFICATE: Log Sheet

Required Intervals & Classes for Graduation Certificate

Interval 1:

- Clergy Training: Science Study Mind/Behavior:

1 Psychology, Science & Faith: Completed: Yes No
2 Mental Health: Completed: Yes No
3 End of Life: Completed: Yes No
4 Pastoral Christian Coaching: Completed: Yes No

Interval One Completed: Yes No Date: _____

Interval 2:

- Counseling-

1 Rehabilitation Counseling: Completed: Yes No
2 Spiritual & Secular Counseling: Completed: Yes No
3 Spiritual Care/Clinical Chaplaincy: Completed: Yes No
4 Addiction: Completed: Yes No

Interval Two Completed: Yes No Date: _____

Interval 3:

- Theology & Ministry:

1 Foundation of Theology and Ministry Completed: Yes No
2 The Bible, Christianity Completed: Yes No
3 Christian Roles & Major Religions Completed: Yes No
4 Studies & Concepts of Religion Completed: Yes No

Interval Three Completed: Yes No Date: _____

Interval 4:

- Pastoral Care

1 Ministry of Presence, Church/Body of Christ Completed: Yes No
2 Hospitals & Hospice, Policies & Procedures Completed: Yes No
3 Clinical Outreach & Services, Case Study Completed: Yes No
4 Pastoral Care, Traditions, Sacraments Completed: Yes No

Interval Four Completed: Yes No Date: _____

CPT Completed: Yes No Date: _____

CHAPLAINS TASK-FORCE SPECIALTY CERTIFICATE: Log Sheet

Required Classes for Task-force Certificate & Graduation: BCChaplain Annette Arnold-Pflaum

- **RECAP: Chaplain Procedures: Sessions 1** (Offered 2 times per year)

Completed: Yes No Date: _____

- **Broken Pneuma: Specialized CERT Training**: Sessions 2 (Multiple topics included)

- Community Psychology
- Phases of Disaster
- Emergency Response/FEMA
- Trauma & Addiction
- PTSD & The Family
- Grief & Boundaries
- Challenging Behaviors/Risks
- Human / Spiritual Development
- Spiritual 1st Responders
- Steps: The Healing Process
- Active Shooter-Crisis Response

Completed CERT: Yes No Date: _____

Bi-Annual Mini-Training's: Sessions 3 per year: (A variety and rotation of class topics)

Class 1: Completed: Yes No Date: _____

Class 2: Completed: Yes No Date: _____

Class 3: Completed: Yes No Date: _____

Recommended:

- **Online FEMA Course 100** (Must send Administration a pdf copy)

Completed: Yes No Date: _____

- **Online FEMA Course 200** (Must send Administration a pdf copy)

Completed: Yes No Date: _____

(Take online at your convenience. Please see Chaplaincy website NSCTF link for information)

Task-Force Completed: Yes No Date: _____

CHAPLAINCY TRAINING & GRADUATIONS:

- **SR CHAPLAIN GRADUATION: 100/200/300**

Must complete the Academy of Religious Studies required core classes of approximately 180 in-classroom hrs. (*this does not include assignment times*). The Academy graduation study period is approximately 12months-18months of class completion. A 2000 Word Essay auto biography of “My Journey of Faith” must be approved prior to SR Graduation, and an online Graduation application must be submitted to be considered for either Spring or Fall Graduation.

Completed: Yes No Date: _____

SR. Graduate Yes No Date: _____

- **CLINICAL PROFESSIONAL PASTORAL CERTIFICATE (CPT) GRADUATE**

Must complete all required classes of 4 Intervals of 4 months/16 sessions of classes. This course consists of 64 hrs. of classroom training. (This does not include lab/ assignment time). Required 1000 Word Summary Essay on the “The Importance of Pastoral Presence” must be approved prior to CPT Certificate Graduation. Graduation study period is approximately 4 months.

Completed: Yes No Date: _____

CPT Graduate Yes No Date: _____

- **TASK-FORCE CERTIFICATE OF COMPLETION/GRADUATE**

Must complete all required trainings and FEMA Certs. In classroom trainings consist of approximately 20hrs. (This does not include assignment/fema times). Must complete FEMA 100 & 200. Required 500 Word Essay on “Self-Reflection of Being a Spiritual 1st Responder” must be approved prior to Certificate of Completion. Graduation study period is approximately 6 months-12 months.

Completed: Yes No Date: _____

Task-Force Graduate Yes No Date: _____

- **SEMINARY PROFESSIONAL BASIC CERTIFICATE OF COMPLETION/GRADUATE**

Must complete Seminary Religious Studies required course of approximately 160 in-classroom hrs. (this does not include lab/assignment times). The Seminary graduation period is approximately 12months-18months of class completion. A 2500 Word Essay “My Philosophy, Scripture & Christian Faith” This must be approved prior to Seminary Graduation, and an online Graduation application must be submitted to be considered for Graduation.

Completed: Yes No Date: _____

Seminary Graduate Yes No Date: _____

- **600 MINESTERIAL BOARD CERTIFIED (BC) CHAPLAIN GRADUATE**

Must have completed and graduated from the following-

1. Academy of Religious Studies as SR Chaplain 2. CPT Graduate 3. Task-force Graduate

Must complete a 2500 Word Essay of “Servantry, Fulfilling Jesus”. Graduates have completed all three programs and graduated. This graduation consists of approximately 300 hrs. This includes Essay assignment and times allowed. Graduation study period is approximately 18-36 months.

Completed: Yes No Date: _____

BCC Graduate Yes No Date: _____

- **Ministerial Professional Board-Certified Chaplain Graduate.**

The Board Certification implies that the chaplain has gone above and beyond that minimal standard of ministerial specialty by way of additional education and study and has passed a trial/examination to demonstrate it.

Professional certification is proof of achievement awarded to someone for completing a training program that qualifies them to perform a Chaplaincy service and/or job. Like any qualification, professional certification involves extensive study and an acquirement of understanding/knowledge.

Board certification is the process by which one acquires and can professionally demonstrate a basic knowledge, and skills through written, practical, class lab/testing, in-field service, hours, and merit. Certification is important because it assures you that the Chaplain skills, integrity, and experience have been carefully scrutinized by the ministry board of experts, and leaders, and found to be exceptional.

Board certification is the process by which chaplain candidates demonstrate their competence, and ability to function as a professional chaplain in servantry and community in a professional chaplaincy manner and excellence.

The role of a Chaplain is to provide “emotional, spiritual, religious, pastoral, ethical, and/or existential care” in a religious or secular setting.

Messages of Faith Ministries is a non-denominational Christian Ministry, licensed since 2001 NV State Incorporated, and a Federal 501c3 since 2001, by whose bylaws reflects one of its main objectives is to establish religious education, training, and certifications.

Board Certified Chaplains graduate under the approval of the Ministry Ordained Professional Clergy Educational Board.

There is no accreditation or licensing requirement for any religious schools, seminary, academy, etc. Religious school accreditation or licensing is optional. Only Non-religious, private schools must be either licensed or accredited. Accreditation in the USA is purely a voluntary process and is NOT required for any religious studies. MOFM is a no-fee Christian Chaplain training academy

